

# Report form

## Compliance

### Environmental nuisance report and/or pollution incident allegation

This form is to be completed by the person who is making the report about an environmental nuisance or who is reporting a pollution incident. Any ensuing investigation will require your further assistance. *Note: For environmental emergencies please call the 24/7 Pollution Hotline 1300 130 372 (option 2)*

#### Contact information

##### 1 Name and address

Telephone	Home	Fax	
	Work	Email	

#### Alleged source information

##### 2 Name and address of the alleged source of nuisance/pollution

Department of Environment and Science (DES) may not be able to proceed further with your environmental nuisance/incident report if you do not provide details of the alleged source

Individual's name and/or company/business name	
Street address of the individual and/or company/business	
Telephone	Fax

##### 3 Type of premises where the nuisance or pollution originates from

- Residential
  Commercial/industrial
  Public land (e.g. roads, waterways and parkland)

##### 4 Have you contacted the person/company/business about the problem?

- Yes
  No

**5 Do you give permission for your details to be released to the alleged source if required?**

- Yes       No       Only after consultation with a departmental officer.

**6 Allegation type**

**Nuisance:**

- Noise       Chemical/paint over spray  
 Light       Odour/fume/smoke  
 Dust/particulate       Other

**Pollution:**

- Waste dumping  
 Water pollution  
 Other

**7 Details of allegations and/or description of the problem**

(Including location if different to alleged source address in Question 3)

**8 Details of the days and times that the nuisance/pollution incident has occurred?**

For example, "Monday to Friday 6am to 5pm" or "every Sunday at 8am"

**9 How long does the nuisance/pollution incident usually last for?**

For example, "5 mins", "30 mins" or "24 hours a day"

**10 To the best of your knowledge how long has the nuisance/pollution incident been occurring?**

Please provide dates where possible.

**\*Only complete Questions 11 and 12 if the problem was identified as a nuisance allegation at Question 6.**

**\*If the problem relates to a pollution allegation go to Question 13.**

**11 When is the nuisance most annoying, and where does the nuisance affect you the most?**

Details (For example, the nuisance is affecting you inside your home when you are trying to sleep)

**12 Will you be willing to keep a diary regarding the nuisance, if required?**

- Yes       No

**13 Have you brought the nuisance/pollution incident to the attention of any of the following authorities?**

- DES                       Local Council                       Police                       Another government agency

Please provide details of who you spoke to.

**14 Additional notes**

If there is any further information you would like to provide, please enter the information below or attach a separately signed statement.

**Declaration**

Please read through the certification carefully before signing.

- I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
- I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009*, the *Information Privacy Act 2009* or the *Evidence Act 1977*.

The Department of Environment and Science is committed to protecting the privacy, accuracy and security of your personal information in accordance with the *Information Privacy Act 2009*. Your information will be accessed only by Department of Environment and Science personnel to assess environmental nuisance/incident reports. To be able to address these reports, information may be provided to other state and local government departments. Your personal information will not be disclosed to any other third parties without your consent or unless authorised or required by law.

Reporter's signature

Date

**Please return your completed report form to:**

Department of Environment and Science  
Pollution Hotline  
GPO Box 2454  
BRISBANE QLD 4001

Enquiries: 1300 130 372 (Option 2)  
Facsimile: (07) 3896 3342  
Email: [pollutionhotline@des.qld.gov.au](mailto:pollutionhotline@des.qld.gov.au) *Note:*

*This email is only monitored during business hours.*

**Official use only:**

**Ecotrack reference: CR**